



## ALABAMA STATE COUNCIL ON THE ARTS Public Records Request Form

Citizens wishing to obtain copies of public records must complete this fillable PDF request form and email the completed form to [public.records@arts.alabama.gov](mailto:public.records@arts.alabama.gov).

All fields must be completed with accurate information for your request to be processed.

**Name:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Description of documents requested (be as specific as possible):**

*Payment of fees may be required before your request is fulfilled. I am willing to pay up to \$ \_\_\_\_\_ in processing fees without prior notice by the agency.*

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Questions? Contact our public records coordinator at [public.records@arts.alabama.gov](mailto:public.records@arts.alabama.gov).