

ALABAMA TOURING ARTIST PROGRAM APPLICATION
FOR USE BY PRE-K SCHOOLS (By Invitation Only)

STAFF USE	APPLICATION NUMBER	PROGRAM CODE	DATE RECEIVED
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SECTION A APPLICANT INFORMATION

School Name:			
Address (Street or P/O):			
City:		9 digit Zip Code: https://tools.usps.com/go/ZipLookupAction!input.action	
Phone:		Fax:	
County:		System:	
Principal:		e-mail:	
Web address:			
Legislative Districts	U.S. Congress	State Senate	State House
School's federal (IRS) identification number:			
School Coordinator (Contact):			
Extension:		Mobile Phone:	
Email:		Home Email:	

SECTION B DEMOGRAPHICS

Race/Ethnicity Which of the codes below best describes the race/ethnicity of your student population? (Please check only one): A Asian/Pacific Islander B Black/African American H Hispanic/Latino N American Indian/Alaskan Native P Native Hawaiian/Pacific Islander W White 99 No Single Group	
Percentage of students on Free/Reduced Lunch:	Total Number of Student Population:
Grades Targeted for this Program:	Total Number of Targeted students:

SECTION C

ARTIST SELECTION

Please refer to the **Artist Roster** to select your preferences. Early applicants receive priority in artist selection. However, we cannot guarantee that schools will be assigned a preferred artist. All Alabama Artists on this roster have been selected due to their artistic quality and experience working in schools.

PREFERRED ARTISTS
First Choice:
Second Choice:
Third Choice:

SECTION D

ASSURANCES

1. School applicant agrees to facilitate the Alabama Touring Artist Program according to **Applicant Instructions** as stated in the Alabama Touring Artist Program brochure, including all required paper work.
2. If approved, ASCA agrees to provide the school with the entire amount needed for the Artist Fee. No school matching funds are required. School applicant will expend funds received as a result of this application solely for the artist fee required in this program.
3. School applicant agrees to return **ASCA Contract** and **Request for Payment** with original signatures immediately upon receipt, in order to guarantee funding in time for the performance.
4. **School applicant agrees to pay the artist immediately following the performance.** Schools that delay ASCA funding by not returning paperwork on-time will be responsible for covering the artist fee until the proper paper work is submitted and ASCA has had time to order the check for the school. Once a school receives an ASCA contract, funding from ASCA for the artist fee is guaranteed.
5. School applicant agrees to keep records of cash expenses (payment to artist), and to report those expenses with accuracy, in a final report. Actual documentation is required (i.e. a copy of check paid to artist.)
6. School applicant agrees to file a final report within two weeks following the performance.
7. Submission of this application signifies intention of compliance with Title VI of the Civil Rights Act of 1964, Labor Standards under Section 5(1) of the National Foundation of the Arts and Humanities Act of 1965, the Rehabilitation Act of 1973, Title III of the Age Discrimination Act of 1975, Title IX of the Education Amendments, the Americans with Disabilities Act and the Civil Rights Act of 1991 and signifies applicant to be a non-profit organization or an agency of a city, county, state or federal government to which donations are allowable as a charitable contribution under Section 170(c) of the Internal Revenue code.

Principal

Signature _____ Date _____

Print Name _____

Title _____

School Coordinator (ASCA Contact)

Signature _____ Date _____

Print Name _____

Title _____

